

Torrey Town Minutes
Regular Meeting held December 7, 2010
Torrey Town Hall
6:00 pm

Present Mayor Adus Dorsey II

Council Members Present

Jen Howe
Jamie Austin
Janet Hansen
Curtis Cook

Welcome: Mayor Adus Dorsey welcomed and called the meeting to order at 6:00 pm. The mayor stated that the meeting was a regularly scheduled meeting that had been changed from December 9 was to December 7, 2010. A motion to approve the minutes of November 9, 2010 was made by Janet Hansen. All council members voted in favor.

Financial Report: Colleen Dudleston: Colleen gave a financial report on the audit done by Kimball and Roberts. This report was an audit for the fiscal year. A letter from Kimball from Kimball and Robert made two recommendations to the town of Torrey. The two places that were noted that we needed to change were in the deposits and creating a capital projects account. Kimball and Roberts said the town needed to make the deposits in a timelier manner. The deposits should be made within 3 days of receiving them. Also 75% of the estimated revenue is kept in the budget and 25 percent needs to be in capital projects fund. We can spend this money on things that we need or on projects that we have. She discussed most areas of the budget and as to date we are ok. Last year we were over 7000.00. Colleen gave the report of the deposits and record of checks that were sent. Jenn was concerned as to the high price of the phone bill. Colleen explained that at first the phone was to have 700 minutes and then Mayor Dorsey thought 1200 would be better so the price was adjusted to meet this need. We will receive new phones in another month and the mayor and Chad need to select the one of their choice. . Reconciliation of accounts was presented by Colleen. She explained how to look at annual budget and see what percentage we have spend. She explained she had to reclassify the truck and from systems maintenance and repairs to general fixed assets. Janet ask how we reopen the budget and Colleen explained that we would have to have a hearing and reclassified the money. A General ledger was given to Jamie and the water budget. Curtis also got a report for the use of money for B and C roads.

Darla Uptain was sent a disconnect notice. She has to pay at least 60.00 of her bill and if she fails to pay and the water is shutoff, she will have to pay the full amount plus pay a reconnect fee. Colleen asked that the council sign a paper knowing that she would be disconnected; all council members did so. Colleen explained the procedure for disconnection and all the letters that were sent. She felt the town has followed all procedures correctly. There was a question about the Randall Stuntman property. It was explained the piece of property in question was in the county and was not yet classified as commercial but Randall has been paying a commercial hook up since purchased he it.

Mayor wanted Darla to sign a contract as to how she would pay her water bill to the town. He asked what the reconnect fee was. The reconnect fee is 50.00 according to the town Ordinance It also says you have pay it off in full.

Maintenance Report: Chad reported there were still about 10 meters that have not been located,

for some reason or another, such as where the property is or if the meters were on standby. Letters were sent out and the county has looked at plat maps to help find these meters. Chad has worked hard to find all meters in the town. He reported the chips are here for the playground and the block will be here next week. He has worked on the Christmas lighting keeping it working through the holidays. Councilmember Janet complimented Chad on what a good job he has done. Chad suggested that we should try and budget money to upgrade our Christmas lights. Chad thought it would be possible to hang light across Main Street. It was suggested that the town send out an e-mail or call other larger cities and see if they might have some lights that they are getting rid of and perhaps Torrey could be a recipient of them. Jamie Austin said Craig Brown would help us with his crane if the town needed help to put the lights in the trees. Janet said we had extra lights if the Chuckwagon wanted to decorate. Tree trimming has been lined up. Chad has a couple of pressure valves he was working on. He also reported that the division of water report was coming up in Jan. He talked to Jeff Albrecht about finishing up his report and submitting to the town council. Chad was also going to meet with Jones and DeMille and finish the mapping our water system. They would give the town a big map. The final \$10109.00 project reimbursement was submitted for the payment to Brown Bro.

Chad had an issue with using his tools for electrical work. He felt he should not have to use his own tools for electrical work. Janet felt if we needed some electrical work we should have to hire someone. Adus said we would not be contracting out work that we have maintenance Man for. The question was asked by Curtis if Chad had a list of tools he would need. There was some discussion as to if Chad should bring his tools to work. It was suggested \ by Chad that it would be cheaper to rent the tools from him than for the town to buy the tools. Mayor said if we needed tools we would buy tools for the town. Chad felt it was not necessary for the town to buy electrical tools. Mayor does not expect Chad to bring his tools to work and that town will purchase all the tools that Chad would need to work with and he wanted that to go on record.

Parks: Janet Hansen The block has been ordered for the playground and the chips are here and work will begin soon. The Torrey Town Christmas Hoe Down was a success and Janet thanked everyone that helped make it so. She thanked Adus for being Santa and Chad for his help on the Christmas lights.

Roads Curtis: Curtis asked the county about money for road maintenance in a subdivision. County has a B and C budget and the towns are not separated out. There is a certain budget for each one. C roads are dirt roads B roads are those roads that are upgraded. The amount of money given to each town is determined by the number of miles of roads a town has. The question was asked as to how much time and money is being spent in Torrey. Ryan Torgerson at the court house should have how much time and money the county spends in Torrey. Chad gave a report on some of the town roads. Torrey Breaks roads are not bad. Some in Rainbow Estates needs work. River View road not too bad. Mayor was concerned about annexation and how much the town would be into work on the roads and time.

Colleen said she had a book and would give it to Curtis concernin the roads. Mayor had concerns about if a new subdivision was developed, what would be the town's responsibility. Chad said the developer would supply the water and electrical and the roads had to be brought up to grade. Colleen said we should know how many miles of roads we would have in the annexation parcel.

Cemetery Jenn Howe: Brandon Jensen would do a GPS mapping of the cemetery. He would put together a bid after the first of the year. The coordinates would then go on a map and then be updated to the computer. Jenn suggested the town purchase a camera with GPS capability. This camera could be used for water pictures also. Jenn said she could take pictures of plots and would be very helpful in plotting the cemetery. She also mentioned that some of the headstones are misplaced. It was suggested that maybe a scout project would be nice if they could get cemetery stones for all the graves that did not have headstones. She would like the people to be able to pick out the plot they wanted. She also wondered if Torrey Town owned the cemetery on the dump road.

Water: Jamie nothing to report on water. The firehouse doors have been ordered. It will be about a week before the doors would be here. Three garage doors and one man door have been ordered. These would be installed soon and paid for with the special services.

Mayor Business: Mayor Dorsey spoke with Richard Chamberlain and the water issue with Dave Behunin and Mr. Vandyke and the town has been resolved. The parts have been brought to the town office and David Behunin has reinstated his water hookup and will be billed starting in December.

Mayor Dorsey will be attending a CIB Meeting on Friday in Salt Lake Mayor to discuss our options with the grant money.

Paula Pace has completed and submitted the CDBG grant.

New members for the planning and zoning committee were submitted. Jenn reported that members of the committee can be out of Town if no people can be found in town. The names of Janae Winder, Jerome West and Tom Rabb were presented to the council. The motion was made to accept these names and all council members were in favor of the new planning and zoning people.

Enterprise zone letter was discussed and the town didn't think we had time for a public meeting. Explained as a becoming a town for small business for private business. They would receive a tax break if we were an enterprise zoned town. The Mayor asked the clerk to call Michelle at the office of economic development and let her know how we felt. If we had time we would become an enterprise town.

Dog license: It is on web site and people can get the application on the web site but not the policy. There was a policy passed last month, but Mayor Dorsey wanted to check it out before it was put on. It will now be on the web site. He explained that the policy was just to help the town manages dogs and that we still follow the county dog ordinance. Therefore, it would not be Chad's job to manage the dogs but the county's as Torrey follows the county ordinances.

Mayor Dorsey said job descriptions would be discussed next meeting. The Mayor will have a chance to look at them and then let the council member look at them. The question was asked what the purpose of the job description was. The Mayor wanted it to

be clear of to everyone of what are you are doing and aware of what you should be doing.

Curtis though it would be good idea to have a job description for everyone on the council. A motion was made by councilmember Curtis to adjourn and Jamie seconded it all were in favor and the meeting adjourned at 7:02